

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L7 17/18

Decision			
1	Title of decision: Urgent Condition Works - Laira Green Primary School & Mary Dean's CE Primary School		
2	Decision maker (Cabinet Member): Councillor Ian Bowyer, Leader of the Council		
3	Report author and contact details: Jayne Gorton, Head of Access and Planning, email: jayne.gorton@plymouth.gov.uk , telephone: 01752 307472		
4	Decision to be taken: the Leader has decided to deal with this matter personally and: <ul style="list-style-type: none">• Approves the Business Case.• Allocates £91,783 funded from corporately funded unsupported borrowing for the project within the Capital Programme.• Authorises the procurement process.• Delegates the award of the contract to Carole Burgoyne, Strategic Director for People.		
5	Reasons for decision: The LA has a statutory duty to provide pupil places and to maintain school buildings. The LA has a statutory duty of care for the health, safety and wellbeing for staff, pupils and the general public.		
6	Alternative options considered and rejected: <ul style="list-style-type: none">• Doing nothing was considered but not to proceed could leave the council open to legal risk.		
7	<ul style="list-style-type: none">• Financial implications: £91,783 to be funded from corporately funded unsupported borrowing for the project within the Capital Programme.		
8	Is the decision a Key Decision? (Contact Judith Shore, Democratic Support, 304494 for further advice)	Yes	
			√ results in the Council spending or raising annual income by more than £500,000 (or more than £2,000,000 if that is the total cost of a contract award)?
			√ results in the Council saving more than £1,000,000?

			√	results in the Council saving less than £1,000,000 and the saving will have a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers?
			√	has a significant impact on communities living or working in two or more wards?
If yes, date of publication of the notice in the Forward Plan				
9	Please specify how this decision is linked to the Council's corporate plan 2016 - 19 and/or the policy framework and/or the revenue/capital budget:	Caring Plymouth - Provides improved facilities that ensure children and young people are safe and confident in their communities, narrowing the gap in equality of access, helping them take control of their lives and communities.		
Urgent decisions				
10	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, the Lead Scrutiny Officer must be consulted before approaching the Chair of the relevant Overview and Scrutiny Committee. Ensure that the Chair signs the report at section 11a and that section 11b is completed <u>after</u> the sign off codes in Section 17 are completed)
		No	√	(If no, go to section 12)
11a	Signature			Date
	Print Name			
11b	Reason for urgency:			
Consultation				
12	Are any other Cabinet members' portfolios affected by the decision?	Yes	√	(If yes, go to sections 13 and 14)
		No		
13	Which other Cabinet member's portfolio is affected by the decision?			
14	Please confirm that you have consulted this Cabinet member	Yes	√	Councillor Terri Beer - Portfolio Holder for Children and Young People

15	Has any Cabinet member declared a conflict of interest?	Yes		Need a note of dispensation granted by the Council's Monitoring Officer											
		No	√												
16	Which Corporate Management Team member has been consulted?	Name and title	Carole Burgoyne, Strategic Director for People												
17	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)		DSO8 17/18											
		Finance (mandatory)		pl1718.37											
		Legal (mandatory)		lt/28292/0506											
		Human Resources													
		Assets													
		IT													
		Procurement													
Other Information															
18	An Equalities Impact Assessment should be attached to the report		√	(Please attach the EIA to this report)											
Briefing report															
19	Is the briefing report attached?	Yes	√	(No is not an option)											
	List (and include a hyper link to) published work/information used to prepare the report.														
	Do you need to include any confidential/exempt information?	<p>If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p> <p>(Remember to keep as much information as possible in the briefing report that will be in the public domain)</p>													
		<p style="text-align: center;">Exemption Paragraph Number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%; text-align: center;">1</td> <td style="width: 12.5%; text-align: center;">2</td> <td style="width: 12.5%; text-align: center;">3</td> <td style="width: 12.5%; text-align: center;">4</td> <td style="width: 12.5%; text-align: center;">5</td> <td style="width: 12.5%; text-align: center;">6</td> <td style="width: 12.5%; text-align: center;">7</td> </tr> </table>							1	2	3	4	5	6	7
1	2	3	4	5	6	7									
Part 2 Business Case				X											
Background Papers															
20	<p>Please list all background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of</p>														

	Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title	Part I	Part II	Exemption Paragraph Number						
			1	2	3	4	5	6	7
Cabinet Member Signature									
21	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget.								
Signature			Date of decision	05/06/17					
Print Name	Councillor Ian Bowyer								